

The regular meeting of the Village of Margaretville Board of Trustees was called to order by Mayor Hubbell at 5:00 pm on March 17, 2020 in the Village Offices, 773 Main Street, Margaretville, New York. The following members were in attendance:

John Hubbell	Mayor
Dave Budin	Trustee
Iris Mead	Trustee
Sarah Scully	Trustee
Jeffrey Warren	Trustee

Also in attendance were Jesse Hilson and Mike Martin.

\*All unanimous votes are unanimous without the Mayor voting unless otherwise noted\*

Those in attendance stood for the Pledge of Allegiance.

### **MINUTES**

A motion was made by Trustee Mead and seconded by Trustee Budin to accept the minutes of February 18, 2020 meeting and the March 3, 2020 workshop as presented. The motion passed unanimously.

### **PUBLIC COMMENT**

Mayor Hubbell asked those in attendance for public comment, there was none.

### **BRUSH POLICY 2020**

A motion was made by Trustee Scully and seconded by Trustee Budin to approve the Village of Margaretville 2020 Weekly Brush Pickup Policy with the dates of April 6, 2020 through June 8, 2020 and September 14, 2020 through December 7, 2020. The motion passed unanimously.

### **LOCAL GOVERNMENT RESPONSE TO COVID-19**

Mayor Hubbell shared the document and the following information with the board:

The April meeting will most likely be held via teleconference.

The Village's Emergency Facebook page *Village of Margaretville Page* is being updated as needed.

Delaware County is in State of Emergency. Onsite Senior Meals are suspended, meal deliveries will still be happening.

School kids that are identified as needing food delivery will be notified of the procedure.

Food pantry is open at this time.

Anyone needing food or financial help should contact M-ARK.

Motor Vehicle Dept is closed in Margaretville. The Delhi office is open to county residents only.

Village office building is closed to public beginning March 18, 2020. Those needing to transact business will be handled accordingly on a case by case basis.

Senior citizens are able to access stores at specified times prior to the rest of population.

## **OLD BUSINESS**

### **NY RISING UPDATES**

Mayor Hubbell reported the following on the New York Rising projects:

#### **MFD and DPW Facility Improvements:**

The generator is installed. We are waiting on one transfer switch that had to be re-ordered. Things should be hooked up and testing performed in April or early May.

A motion was made by Trustee Budin and seconded by Trustee Scully to approve payment in the amount of \$19,950.00 to Blizzard Electric, Inc for invoice #1, Application for Payment No.4 dated March 17, 2020 for period covering Oct 1, 2019 through November 30, 2019. The motion passed unanimously.

#### **Binnekil Bulkhead, Levee Repair and Improvement:**

Milone and MacBroom will be doing bore testing and will let us know when that is to start so that we are able to notify the landowner.

#### **Gateway Study Implementation Plan:**

Milone and MacBroom will be doing bore testing after the tests at the bulkhead.

#### **Scott Brook:**

We are still finalizing easements.

#### **Bull Run Channel Streambank Restoration, Retaining Wall Repair & Bridge Replacement**

We are still finalizing easements.

## **STORM WATER UPDATE**

Mayor Hubbell reported that the upcoming meeting with DEP and CWC has been postponed due to the COVID-19 situation.

## **JOINT SALE OF TAX-ACQUIRED PROPERTIES RESOLUTION**

The following resolution was offered by Trustee Mead and seconded by Trustee Budin. The motion passed unanimously.

### **Resolution No. 20031701**

#### **Joint Sale of Tax-Acquired Properties**

#### **By Village of Margaretville And County of Delaware**

WHEREAS the County of Delaware has proceeded to foreclose on the following properties in the Village of Margaretville; and

WHEREAS it is in the best interest of the Village and the County of Delaware to work together to protect the Village tax lien;

NOW, THEREFORE, BE IT RESOLVED that the County of Delaware sell the interest of both municipalities, the proceeds from said sale shall be divided in proportion to the taxes owed each entity for the years 2018-2019 & 2019-2020. Each parcel to be treated individually.

306.7-9-12	Huijon, Fabiola	\$ 448.42	2019/20
		\$ 497.99	2018/19
		<b>Total \$ 946.41*</b>	
306.6-2-3	Kuhnle, Charlotte,R	\$ 450.77	2019/20
		\$ 500.61	2018/19
		<b>Total \$951.38*</b>	
306.7-1-3	VWP Holdings, Inc	\$ 44.14	2019/20
		\$ 49.02	2018/19
		<b>Total \$ 93.16*</b>	

\*Additional taxes owed:

306.7-9-12	Huijon, Fabiola	579.63	2017/18
306.6-2-3	Kuhnle, Charlotte	582.66	2017/18
306.7-1-3	VWP Holdings	384.34	2012/13- 2017/18

**STANDARD WORKDAY AND REPORTING RESOLUTION**

A motion was made by Trustee Scully and seconded by Trustee Budin to offer the following resolution. The motion passed unanimously.

**ELECTED AND APPOINTED OFFICIALS RESOLUTION #20031702**

BE IT RESOLVED, that the Village of Margaretville hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (hrs/day)	Term Begins/Ends	Participates in Employer’s Time Keeping System	Days/Month (based on record of Activities)
<hr/>					
Elected Officials					
.....					
Appointed Officials					
Clerk	Karen McMurray	7	04/19-04/21	N	23.96
Treasurer	Beth Bush	7	04/19-04/21	N	3.24
CEO	Christopher Plante	7	04/19-04/21	N	5.93
Custodian	Marion Davis	7	04/19-04/21	N	.62

**WATER TANK**

A motion was made by Trustee Warren and seconded by Trustee Mead to offer the following resolution. The motion passed unanimously.

**RESOLUTION No. 20031703**  
**Village of Margaretville Water Storage Tank**  
**Restrictive Access Resolution**

**WHEREAS**, As of March 17, 2020, the Village Board of Trustees is enacting a Restrictive Access policy for the Village's water storage tank located at 42158 State Highway 28.

**THEREFORE, BE IT RESOLVED**, from this point forward no DPW employee shall be allowed access to the roof of our water tank past the existing protective railing. This access is only granted for visual inspection of the roof area.

This resolution shall remain in place until the water tank is replaced by a new tank with full coverage of the roof top by an engineered railing.

After discussion, a motion was made by Trustee Mead and seconded by Trustee Budin to approve and authorize the Mayor to sign the Agreement Between Underwater Solutions and Village of Margaretville for the Inspection and Interior Cleaning of the 85,000 gallon Bolted Steel Water Storage Tank in the amount of \$3,480.00. The motion passed unanimously.

**ORGANIZATIONAL MEETING**

Due to the postponement of the Village Elections, the Organizational Meeting will be postponed as well as per guidance from NYCOM.

A motion was made by Trustee Warren and seconded by Trustee Mead to hold the Organizational Meeting on May 5, 2020 at 5:00 pm. The motion passed unanimously.

**BUDGET**

**TENTATIVE 2019-2020 BUDGET**

A motion was made by Trustee Budin and seconded by Trustee Scully to increase the library donation from \$1,500.00 to \$2,500.00 total. The motion passed unanimously.

A motion was made by Trustee Budin and seconded by Trustee Mead to approve the Village of Margaretville 2020-2021 Tentative Budget with the agreed changes. The motion passed unanimously.

A motion was made by Trustee Scully and seconded by Trustee Budin to hold a Public Hearing to hear comment on the Village of Margaretville 2020-2021 Tentative Budget on April 14, 2020 at 5:00 pm. The motion passed unanimously.

**OTHER**

A motion was made by Trustee Mead and seconded by Trustee Scully to approve the use of the Village of Margaretville Cemetery for the Historical Society Cemetery Tour to be held on June 20, 2020 with a rain date of June 21, 2020. The motion passed unanimously.

**CORRESPONDENCE**

The board was notified that the Cross Mountain Crusher Gravel Grinder bicycle race is scheduled to be held April 25, 2020.

**EXECUTIVE SESSION**

A motion was made by Trustee Budin and seconded by Trustee Scully to enter Executive Session at 5:53 pm to discuss the employment history of an employee. The motion passed unanimously. The Clerk was asked to stay for this session.

Executive Session ended at 6:03 pm with the following action being taken:

A motion was made by Mayor Hubbell and seconded by Trustee Budin to appoint part time Account Clerk Diana Fronckowiak to Account Clerk, provisionally, allowing up to 35 hours per week pending results of the Civil Service exam to be held on May 9, 2020, then the position will be re-evaluated. Also to appoint Diana Fronckowiak as Deputy Registrar, removing Beth Bush from that position, both effective March 18, 2020. The motion passed unanimously.

**PAY BILLS**

Voucher #'s 566-588 in the amount of \$9,170.90 were audited and approved for payment.

**ADJOURN MEETING**

A motion was made by Trustee Scully and seconded by Trustee Budin to adjourn the meeting at 6:13 pm. The motion passed unanimously.

Karen McMurray  
Village Clerk