

The Organizational Meeting of the Village of Margaretville Board of Trustees was called to order by Mayor Hubbell at 5:00 pm on April 6, 2021 in the Village Offices, 773 Main Street, Margaretville, New York. The following members were in attendance:

John Hubbell	Mayor
Dave Budin	Trustee
Sarah Scully	Trustee
Jeffery Warren	Trustee

Also in attendance was Village Treasurer Beth Bush.

\*All unanimous votes are unanimous without the Mayor voting unless otherwise noted\*

#### OATHS OF OFFICE

As the official Oaths of Office had been filed prior to this meeting, ceremonial Oaths of Office were administered to Incumbent Mayor Hubbell and Incumbent Trustee Scully.

#### APPOINTMENTS

A motion was made by Trustee Scully and seconded by Trustee Budin to approve the following Mayoral appointments. The motion passed unanimously.

Board of Water Commissioners	Trustees
Health Officer	Tanjia Hynes
Board of Health	Trustees
President	Sarah Scully
Secretary	Iris Mead
Village Clerk	Karen McMurray
Deputy Village Clerk	Diana Fronckowiak
Treasurer	Beth Bush
Code Enforcement Officer	Christopher Plante
Planning Board Member (vacant seat)	Vacant
Public Works Superintendent	Henry Friedman
Official Newspaper	Mountain Eagle (Catskills Chronicle)
Official Bank	NBT Bank
	Delaware National Bank of Delhi
NIMS Coordinators	Henry Friedman
	John Hubbell
	Sarah Scully
Dog Control Officer	Verna Dietrich

Workplace Violence Contact	John Hubbell Karen McMurray
CCMC Advisory Board member	Iris Mead Jeffrey Warren

A motion was made by Trustee Budin and seconded by Trustee Scully to approve the following Mayoral appointments. The motion passed unanimously.

NY Rising Coordinator	Diana Cope
NY Rising Liaison	John Hubbell
Emergency Management Team	John Hubbell Henry Friedman Sarah Scully
Merchant Liaison	Sarah Scully
Del. Co. Village Association Member	John Hubbell Karen McMurray Jeffrey Warren
VOM Employee Benefit Coordinator	Jeffrey Warren

Mayor Hubbell also made the following appointments:

Deputy Mayor	Dave Budin
Attorney	Coughlin & Gerhart, LLP

A motion was made by Trustee Warren and seconded by Trustee Budin to make the following Trustee appointments as well as to approve the following meeting schedule. The motion passed unanimously.

Registrar of Vital Statistics	Karen McMurray
Deputy Registrar of Vital Statistics	Diana Fronckowiak
Zoning Board of Appeals	Connie Jeffers

**MEETING SCHEDULE**

Village workshop meetings will be held **as needed** on the first Tuesday of the month at 5:00 pm. The regular business meeting will be held on the third Tuesday of each month at 5:00 pm.

Planning Board meetings will be held **as needed** on the last Tuesday of the month at 6:00 pm and Zoning Board of Appeals meetings will be held **as needed** on the fourth Monday of the month at 5:30 pm. **Meetings for these boards are held only if an application has been filed with the Village of Margaretville Building & Zoning Department for that month.**

All meetings are held in the Gottfried Building, 773 Main Street, Margaretville, New York. Any changes to this schedule shall be published in the official newspaper and posted at the Village Clerk's office.

Special meetings may be called by the Mayor or two Trustees. The Village Clerk is to notify all board members by letter, telephone, e-mail or in person.

### **WATER RATES**

Water rates will be maintained the same as last year.

### **POLICIES**

All Village of Margaretville policies are available for review by board members. If changes are found to be in need of discussion, board members are to notify the Mayor as soon as possible.

### **ADVANCE APPROVAL OF CLAIMS**

A motion was made by Trustee Budin and seconded by Trustee Warren to offer the following resolution to pay utility services, postage, freight and express charges in advance of an audit of claims. The motion passed unanimously.

#### RESOLUTION #04062101 ADVANCE APPROVAL OF CLAIMS

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS, all such claims must be presented at the next regular meeting for audit and;

WHEREAS, the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

**Section 1.** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows.

**Section 2.** That this resolution is effective immediately.

A motion was made by Trustee Budin and seconded by Trustee Scully to adjourn the meeting at 5:08 pm. The motion passed unanimously.

Karen McMurray  
Village Clerk

The Budget Hearing to hear comments on the Village of Margaretville Tentative 2021-2022 Budget was opened by Mayor Hubbell at 5:08 pm on April 6, 2021 in the Village Offices, 773 Main Street, Margaretville, New York. The following members were in attendance:

John Hubbell	Mayor
Dave Budin	Trustee
Sarah Scully	Trustee
Jeffery Warren	Trustee

Also in attendance was Village Treasurer Beth Bush. There was no other public in attendance.

Board members and Treasurer Bush reviewed copies of the Tentative 2021-2022 Budget.

Mayor Hubbell asked the board members if they had any questions or comments about the budget.

**Trustee Budin:** Beth, are there any questions that you have for the board?

**Treasurer Bush:** No, it is pretty standard year to year.

**Treasurer Bush:** There are some additions made that Henry needed and a couple that the Mayor asked for. There is money in there for the park bathrooms. A new tractor split between parks, cemetery and snow removal. Water tests went up quite a bit because we have new state testing requirements that we have to meet. There was some added to cemetery.

**Mayor Hubbell:** That was for general repairs.

**Treasurer Bush:** We increased the Village Attorney by \$2,000 because we didn't know where we'd be at with the new attorney. That was pretty much it. Those are the major ones.

**Treasurer Bush:** We kept sidewalks in, but we lowered it to \$5,000 just because no one has been using the program.

**Mayor Hubbell:** I know Phil O'Beirne asked about it. I know Lauren took one last year or the year before. I don't know if he's still interested or not.

**Treasurer Bush:** It's been quite a long time since we had anyone ask so we cut it in half to still provide if need but no one has been applying.

**Mayor Hubbell:** We made out ok with snow?

**Treasurer Bush:** Yes.

**Treasurer Bush:** We kept it right at the top of the tax cap, so we used all available.

**Trustee Budin:** Does it vary year to year with the tax cap?

**Treasurer Bush:** Yes. We've had quite a bit of carryover year to year so we're finally going to use some of it. It depends on if the inflation rate changes, if you have carryover, that increases it. There's a whole bunch of factors.

**Trustee Budin:** Does it ever equal 2%?

**Treasurer Bush:** Hardly never.

**Trustee Budin:** So they kind of penalize you for having carryover.

**Treasurer Bush:** They let you use it the following year. We haven't used it for a few years, so that's why it's so high this year. So next year it will be a little lower, probably 2.3% or 2.4%. We're getting a lot of things done that need to be done in this budget.

**Mayor Hubbell:** Well, it's quarter after so if there are no more questions, we'll close the Public Hearing.

The Public Hearing was closed at 5:15 pm.

Karen McMurray  
Village Clerk