

The regular meeting of the Village of Margaretville Board of Trustees was called to order by Mayor Hubbell at 5:03 pm on June 16, 2020 in the Village Offices, 773 Main Street, Margaretville, New York. The following members were in attendance:

|                |         |
|----------------|---------|
| John Hubbell   | Mayor   |
| Dave Budin     | Trustee |
| Iris Mead      | Trustee |
| Sarah Scully   | Trustee |
| Jeffrey Warren | Trustee |

Also in attendance were Morgan Spaulding, Lauren Davis and Mackenzie Scully.

\*All unanimous votes are unanimous without the Mayor voting unless otherwise noted\*

Those in attendance stood for the Pledge of Allegiance.

### **MINUTES**

A motion was made by Trustee Mead and seconded by Trustee Budin to accept the minutes of May 19, 2020 meeting as presented. The motion passed unanimously.

### **PUBLIC COMMENT**

Mayor Hubbell asked those in attendance for public comment. There was none.

### **OLD BUSINESS**

#### **NY RISING UPDATES**

Mayor Hubbell reported the following on the New York Rising projects:

#### **MFD and DPW Facility Improvements:**

Everything is here, just needing to be hooked up, tested and certified. Still looking at the end of July.

#### **Binnekil Bulkhead, Levee Repair and Improvement:**

The proposed design has been received for review. The engineers may contact Lauren with questions about permitting. After review of the design, Lauren Davis felt that the plan had enough credibility, and would like to see full-size drawings. The Mayor will request a set from the engineer.

#### **Gateway Study Implementation Plan:**

Nothing new since last meeting.

#### **Scott Brook:**

We have updated the flood plain permit and are still working on finalizing the easement for the right-of-way bridge.

#### **Bull Run Channel Streambank Restoration, Retaining Wall Repair & Bridge Replacement**

We are finishing up with the last two right of way easements for Petersen and Clare.

### **PHASE 3 UPDATE**

The Board discussed the recently implemented Phase 3 components which included raising the public gathering capacity from 20 to 25 attendees with masks when in close proximity.

### **COMMUNITY FOOD DISTRIBUTION**

Linda Ballard requested board approval for a community food distribution event to be held at the Village Park and Pavilion. After a review of submitted information and discussion, a motion was made by Trustee Scully and seconded by Trustee Budin to approve the request as long as the event followed Phase 3 guidelines. The motion passed unanimously.

### **OPIOID TRAINING**

Julia Reischel requested board approval for a Naloxone training event at the Village Park and Pavilion. The request also asked board approval to hold a candlelight vigil, or if the vigil was not allowed, to place luminaries on the Bridge Street bridge. After discussion, a motion was made by Trustee Mead and seconded by Trustee Warren to approve the request with the candlelight vigil, not approving the placement of luminaries. The motion passed unanimously.

### **PETTY CASH**

A motion was made by Trustee Budin and seconded by Trustee Scully to approve a request by the Village Clerk to raise the amount of petty cash in the clerk's office from \$75.00 to \$100.00. The motion passed unanimously.

### **BUDGET TRANSFERS**

A motion was made by Trustee Warren and seconded by Trustee Mead to approve the attached budget transfers to balance the 2019-2020 Village Budget. The motion passed unanimously.

**(ATTACHMENT)**

### **OTHER**

#### **BIKE RACK**

Mackenzie Scully read a statement to the board that she had prepared requesting that more bicycle racks be placed around the village. After discussion about styles of racks and possible locations, a motion was made by Trustee Warren and seconded by Trustee Budin to authorize up to \$500.00 to purchase bicycle racks for placement in the Village of Margaretville. The motion passed unanimously with Trustee Scully abstaining.

#### **PERENNIAL GARDENS**

Mayor Hubbell reported that there were two perennial gardens in the village, one at the park entrance on Route 30 and one in the Freshtown parking lot on Bridge Street. These gardens are a Catskill Mountain Scenic Byway initiative.

#### **ACCOUNT CLERK CIVIL SERVICE TEST**

Mayor Hubbell reported to the board that the Civil Service exam for Account Clerk was taken by Diana Fronckowiak on June 13, 2020, and results are pending.

#### **FAIRVIEW PUBLIC LIBRARY**

A letter of thank you for the annual allocation from the village and an update on their services during Covid-19 was received from the Fairview Public Library.

## **DMV**

The current building situation was discussed, and the village office and attorney's office will remain as they are with no changes; building to remain closed to the public except by appointment at least until reaching level 4 status. Motor Vehicle has begun appointment only license transactions, keeping the drop-box for registrations.

## **GOTTFRIED BUILDING SIGNS**

Signs for front and back of the building have been received and will be put up as soon as possible.

## **SUMMER HELP**

Summer help is to begin on June 19, 2020. We will be reimbursed for one employee through the Delaware County Youth Bureau and the Village will be paying for one employee.

## **EXECUTIVE SESSION**

A motion was made by Mayor Hubbell and seconded by Trustee Budin to enter Executive Session at 5:47pm to discuss the employment history of an employee.

Executive Session ended at 6:17pm with the following action being taken:

A motion was made by Trustee Mead and seconded by Trustee Budin to do the following. The motion passed unanimously.

- Authorize the Mayor to speak to David Livingstone concerning his return to work.
- Remove David Livingstone from the position of Deputy Village Clerk effective immediately.
- Remove Diana Fronckowiak as Account Clerk Part Time effective immediately.
- Appoint Diana Fronckowiak as Deputy Village Clerk, effective immediately.
- Offer David Livingstone the position of Account Clerk Part Time pending a doctor note to return to work unrestricted.

## **PAY BILLS**

Voucher #'s 639-648 and #'s 1-22 in the amount of \$17,281.84 were audited and approved for payment.

## **ADJOURN MEETING**

A motion was made by Trustee Scully and seconded by Trustee Budin to adjourn the meeting at 6:32pm. The motion passed unanimously.

Karen McMurray  
Village Clerk

**VILLAGE OF MARGARETVILLE**  
**BUDGET TRANSFERS**  
**JUNE 1, 2019 - MAY**  
**31, 2020 BUDGET**

6/16/2020

**GENERAL  
FUND**

|         | FROM                     | AMOUNT   |                | TO                  |
|---------|--------------------------|----------|----------------|---------------------|
| 14201.1 | Attorney,<br>Salary      | \$ 70    | 16404.<br>1.41 | Garage,<br>supplies |
| 14201.1 | Attorney,<br>Salary      | \$ 1     | 16404.<br>1.42 | Garage, utilities   |
| 51104.1 | General<br>Repair, Cont. | \$ 2,259 | 51421.<br>1    | Snow, salary        |
| 14201.1 | Attorney,<br>Salary      | \$ 130   | 80101.<br>1    | zoning, ps<br>clerk |

**WATER  
FUND**

|              |                               |        |                 |                                |
|--------------|-------------------------------|--------|-----------------|--------------------------------|
| 83204.1<br>2 | Source Supply,<br>Contractual | \$ 20  | 83104.<br>12    | Administration,<br>Contractual |
| 83204.1<br>2 | Source Supply,<br>Contractual | \$ 100 | 83204.<br>12.42 | Source Supply,<br>Utilities    |
| 83204.1<br>2 | Source Supply,<br>Contractual | \$ 30  | 83401.<br>12    | Trans/Dist,<br>Salary          |
| 83204.1<br>2 | Source Supply,<br>Contractual | \$ 110 | 83404.<br>12.41 | Trans/Dist,<br>Supplies        |
| 83204.1<br>2 | Source Supply,<br>Contractual | \$ 2   | 90308.<br>12    | Social Security                |