

At the conclusion of the public hearing to hear comments on the Village's community development needs, the regular meeting of the Village of Margaretville Board of Trustees was called to order by Mayor Hubbell at 5:05 pm on July 20, 2021 in the Village Offices, 773 Main Street, Margaretville, New York. The following members were in attendance:

John Hubbell	Mayor
Dave Budin	Trustee
Iris Mead	Trustee
Sarah Scully	Trustee
Jeffrey Warren	Trustee

Also in attendance was Mike Martin and Jesse Hilson.

\*All unanimous votes are unanimous without the Mayor voting unless otherwise noted\*

Those in attendance stood for the Pledge of Allegiance.

### **MINUTES**

A motion was made by Trustee Budin and seconded by Trustee Scully to accept the minutes of the June 15, 2021 and the June 21, 2021 meetings as presented. The motion passed unanimously.

### **PUBLIC COMMENT**

Mayor Hubbell asked the public in attendance for any comments. There were none.

### **OLD BUSINESS**

#### **NY RISING UPDATES**

Mayor Hubbell reported the following on the New York Rising projects:

#### **MFD and DPW Facility Improvements:**

We are waiting for documentation to be submitted to GOSR to amend funding for the fencing to be included so that we are able to close out the project.

#### **Binnekill Bulkhead, Levee Repair and Improvement:**

Construction is underway. The area has been cleared, the new channel is in place and the tube is on site. Due to the high-water situation, the contractors are waiting for water levels to lower before continuing work.

A motion was made by Trustee Mead and seconded by Trustee Scully to approve payment in the amount of \$2,551.18 to SLR Engineering, Landscape Architecture and Land Surveying, P.C. for invoice #158447 dated 06/18/2021 for construction administration and reimbursable expenses on the Binnekill Bulkhead, Levee Repair and Improvement project upon the approval of the Governor's Office of Storm Recovery. The motion passed unanimously.

#### **Gateway Study Implementation Plan:**

This project is in the process of being closed out.

**Scott Brook:**

Construction is underway. The area has been cleared and the old culvert has been removed. The contractors are using the new detour road and will be pouring concrete for the new culvert, which should be on site in August.

A motion was made by Trustee Mead and seconded by Trustee Budin to approve payment in the amount of \$4,760.00 to Keystone Associates Architects, Engineers and Surveyors, LLC for invoice #2540.07316-06 dated 06/04/2021 for the revising contract documents-removal of Main Street Culvert on the Scotts Brook Culvert Repair project upon the approval of the Governor's Office of Storm Recovery. The motion passed unanimously.

**Bull Run Channel Streambank Restoration and Retaining Wall Repair**

Waiting for the Notice to Proceed to be issued and the pre-construction meeting to be scheduled.

A motion was made by Trustee Warren and seconded by Trustee Mead to approve payment in the amount of \$39,150.00 to MJ Engineering & Land Surveying, P.C. for invoice #14 dated 05/14/2021 for engineering services on the Bull Run Debris Removal and Retaining Wall Repair project upon the approval of the Governor's Office of Storm Recovery. The motion passed unanimously.

A motion was made by Trustee Warren and seconded by Trustee Mead to approve payment in the amount of \$6,795.00 to MJ Engineering & Land Surveying, P.C. for invoice #15 dated 07/14/2021 for engineering services on the Bull Run Debris Removal and Retaining Wall Repair project upon the approval of the Governor's Office of Storm Recovery. The motion passed unanimously.

**USED EQUIPMENT**

A motion was made by Trustee Mead and seconded by Trustee Scully to advertise for bid one 2004 John Deere X595 diesel tractor with attachments and one 2008 Kubota BX1850 diesel tractor once the replacement tractor is delivered. The motion passed unanimously.

**HEALTH INSURANCE RENEWAL**

A motion was made by Trustee Scully and seconded by Trustee Warren to renew the Village's group health insurance current policy SimplyBlue Plus Silver 2 HDHP for the period beginning September 1, 2021 and ending August 31, 2022 at a 2.71 percent increase in premium. The motion passed unanimously.

**LIABILITY INSURANCE RENEWAL**

The invoice for the NYMIR renewal and the recently submitted cyber security survey was discussed and the renewal was approved for payment.

**DEL CO SHERIFF'S OFFICE: CANNABIS RELATED BUSINESSES**

This matter, and the possibility of holding a public forum in September was discussed. There was no action taken at this time and will be revisited at the August meeting.

### **ARPA CONFIRMATION**

Board members were notified that the village is eligible for American Recovery Plan Act funds in the amount of \$55,772.00. The first half of the funding will be received in 2021 and the second half in 2022.

### **LGRMIF CONFIRMATION**

Board members were notified that the village has tentatively been awarded a grant from the Local Government Records Management Improvement Fund (LGRMIF) for records management in the amount of \$26,176.00.

### **OTHER**

#### **BALLPARK RESTROOMS/CUSTODIAL POSITION**

The Mayor reported that this project is approximately 95% complete. There is still some landscaping and fencing to be done.

Village DPW will open and close the restrooms on weekend mornings and evenings as part of their regular duties during those hours.

After discussion, a motion was made by Trustee Budin and seconded by Trustee Mead to hire Sarah Scully seasonally as custodian at an hourly rate of \$12.50 per hour. The motion passed unanimously.

#### **DOT LETTER**

A response to the Village's request for the repaving of State Route 30 from the northeast entrance to the Village line to the red light from the Department of Transportation was discussed. The DOT responded that they are aware of the condition of this section of Route 30 but are faced with higher priority projects at this time.

#### **FEDERAL HOLIDAY: JUNETEENTH**

The Federal government has declared Juneteenth an official holiday as has the State government. The Mayor asked the board to think about what the Village should do, whether to make this an extra holiday or in lieu of something else, etc. This item will be revisited at a later time.

#### **UPDATES: CONFERENCE ROOM, CODE ENFORCEMENT**

The Mayor reported that Code Enforcement has been busy with permits being issued for repair, upgrades and roofs.

The possibility of installing a television in the conference room that would be compatible with a computer to be used for presentations, etc. is being considered. Prices and options are being sought for these items.

Also being considered are upgrades for the telephone system such as a speaker phone for conference calls and the integration of the current office lines. Quotes are also being sought for this service.

#### **PICNIC TABLE PURCHASE**

As was previously agreed upon during budget discussions, a motion was made by Trustee Budin and seconded by Trustee Scully to purchase 6 picnic tables to replace some of the aging tables at the Ball Park Pavilion at a cost of \$316.00 each. The motion passed unanimously.

### **SHREDDING SERVICES**

A motion was made by Trustee Scully and seconded by Trustee Budin to authorize up to \$250.00 for shredding services as needed. The motion passed unanimously.

### **STREETLAMPS**

While determining that the ballast in one of the streetlamps in front of the Gottfried building was defective, the electrician has recommended that the village begin converting over to LED in these streetlamps, as it will be more cost effective. That cost to convert is approximately \$190 per light, two lights per lamp. After discussion, it was agreed that both lights on the defective streetlamp will be converted now, and the others will be converted as needed.

### **STREAMS IN VILLAGE**

The Mayor wants to make everyone in the village aware (and encouraged the media in attendance to publish) that the streams in the Village are not a place to dispose of debris, leaves, trees, etc. At some point a tree had been cut and was in the stream where it had to be cut up further and removed by the Village DPW.

### **PAY BILLS**

Voucher #'s 017-045 in the amount of \$36,251.41 were audited and approved for payment.

### **ADJOURN MEETING**

A motion was made by Trustee Budin and seconded by Trustee Scully to adjourn the meeting at 6:10 pm. The motion passed unanimously.

### **NY RISING PROJECT**

Mayor Hubbell offered to do a walkaround of the New York Rising projects at the Bulkhead and Scotts Brook and explain what is happening with the projects to anyone who wants to go.

Karen McMurray  
Deputy Village Clerk