

The Organizational Meeting of the Village of Margaretville Board of Trustees was called to order by Mayor Hubbell on October 6, 2020 at 5:00 pm in the Village Offices, 773 Main Street, Margaretville, New York. The following members were in attendance:

John Hubbell	Mayor
Dave Budin	Trustee
Jeffrey Warren	Trustee
Sarah Scully	Trustee

Also in attendance were Morgan Spaulding and Mike Martin.

\*All unanimous votes are unanimous without the Mayor voting unless otherwise noted\*

### **OATHS OF OFFICE**

As the official Oaths of Office had been filed prior to this meeting, ceremonial Oaths of Office were administered to Incumbent Trustees Budin and Warren.

### **APPOINTMENTS**

A motion was made by Trustee Scully and seconded by Trustee Budin to approve the following Mayoral Appointments. The motion passed unanimously.

Board of Water Commissioners	Board of Trustees
Board of Health	Board of Trustees
President	Sarah Scully
Secretary	Iris Mead
Code Enforcement Officer	Christopher Plante
Planning Board Member	Kent Brown
	Morgan Spaulding (to fill vacant seat-term expires in 2023)
Public Works Superintendent	Henry Friedman
Official Newspaper	Mountain Eagle (Catskills Chronicle section)
Official Bank	NBT Bank
	Delaware National Bank of Delhi
NIMS Coordinators	Henry Friedman
	John Hubbell
	Sarah Scully
Dog Control Officer	Verna Dietrich
Workplace Violence Contact	John Hubbell
	Karen McMurray

Central Catskill Mountain Collaborative	Iris Mead
Advisory Board members	Jeffrey Warren
NY Rising Coordinator	Diana L. Cope
NY Rising Liaison	John Hubbell
Emergency Management Team	John Hubbell
	Henry Friedman
	Sarah Scully
BAM Liaison	Sarah Scully
Del. Co. Village Association Member	John Hubbell
	Karen McMurray
	Jeffrey Warren
Employee Benefit Coordinator	Jeffrey Warren
Village Attorney	Carey Wagner

Mayor Hubbell also made the following appointment:

Deputy Mayor	Dave Budin
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A motion was made by Trustee Scully and seconded by Trustee Budin to make to following Trustee Appointment, as well as approve the following meeting schedule. The motion passed unanimously.

Zoning Board of Appeals	Robin Williams
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### **MEETING SCHEDULE:**

Village workshop meetings will be held as needed on the first Tuesday of the month at 5:00 pm. The regular business meetings will be held on the third Tuesday of each month at 5:00 pm.

Planning Board meetings will be held as needed on the last Tuesday of the month at 6:00 pm and Zoning Board of Appeals meetings will be held the fourth Monday of the month at 5:30 pm. Meetings for these boards are held only if an application has been filed with the Building & Zoning Department for that month.

All meetings are held in the Gottfried Building, 773 Main Street, Margaretville, New York. Any changes to this schedule shall be submitted to the Village's official newspaper and posted at the Village Clerk's office.

Special meetings may be called by the Mayor or two Trustees. The Village Clerk is to notify all board members by letter, telephone, e-mail or in person.

A motion was made by Trustee Budin and seconded by Trustee Scully to approve the following water rates for 2021-2022 to become effective February 1, 2021. The motion passed unanimously.

MINIMUM WATER RATE PER QUARTER	\$40.00 (FULL OR PARTIAL QUARTER)
INCLUDES 5000 GALLONS OF WATER	
PER 2000 GALLONS OVER 5000	\$ 10.00

**SERVICE CHARGES**

PENALTY FOR WATER BILLS DELINQUENT AFTER 40 DAYS 10% OF LAST BILLING

WATER TURN-ON CHARGE-WEEKDAYS	\$50.00
WATER TURN-OFF CHARGE-WEEKDAYS	\$50.00
WATER TURN-ON CHARGE- WEEKENDS	\$75.00
WATER TURN-OFF CHARGE-WEEKENDS	\$75.00
FROZEN WATER METER- WEEKDAYS	\$45.00*
FROZEN WATER METER- WEEKENDS	\$55.00*
CUSTOMER REQUESTING METER CHANGE	\$50.00**
RECONNECTION CHARGE FOR NON-PAYMENT	\$50.00

\* \$100.00 each re-occurrence in that season.

\*\* Meter change requested by customer due to a billing dispute. Meter will be sent out for accuracy testing. If meter is not accurate, customer will not be charged.

ACCOUNTS MUST BE PAID IN FULL AND A METER READING OBTAINED BEFORE AN ACCOUNT CAN BE PLACED IN ANOTHER NAME

**POLICIES AVAILABLE FOR REVIEW**

All Village of Margaretville policies are available for review by board members. If changes are found to be in need of discussion, board members are to notify the Mayor as soon as possible.

**ADVANCE APPROVAL OF CLAIMS**

A motion was made by Trustee Warren and seconded by Trustee Scully to offer the following resolution to pay utility services, postage, freight and express charges in advance of an audit of claims. The motion passed unanimously.

**RESOLUTION #10052001  
ADVANCE APPROVAL OF CLAIMS**

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and  
WHEREAS, all such claims must be presented at the next regular meeting for audit and;  
WHEREAS, the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

**Section 1.** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows.

**Section 2.** That this resolution is effective immediately.

A motion was made by Trustee Scully and seconded by Trustee Budin to adjourn the meeting at 5:11 pm. The motion passed unanimously.

Karen McMurray  
Village Clerk