The regular meeting of the Village of Margaretville Board of Trustees was called to order by Mayor Hubbell at 5:00 pm on January 18, 2022 in the Village Offices, 773 Main Street, Margaretville, New York. The following members were in attendance:

John Hubbell Mayor

Dave Budin Trustee

Iris Mead Trustee

Also in attendance were Bob Manscheffer, Mike Martin, Karen Archibald, Phil O’Beirne and Carol O’Beirne.

\*All unanimous votes are unanimous without the Mayor voting unless otherwise noted\*

Those in attendance stood for the Pledge of Allegiance.

BID OPENING

The Bid Notice was read aloud by Mayor Hubbell.

There was one bid received for the Rental of Construction Equipment for Emergency and Non-Emergency Work. Bids were due by January 18, 2022 at 3:00 pm. Mayor Hubbell opened the bid received from Hubbell, Inc. The bid proposed was as follows:

Bulldozer 1 Rental with Operator

1) Day-----------------------------------------------------$ 1,680.

2) Week---------------------------------------------------$ 8,400.

3) Month--------------------------------------------------$33,600.

Bulldozer 2 Rental with Operator

1) Day-----------------------------------------------------$ 2,100.

2) Week---------------------------------------------------$ 9,975.

3) Month--------------------------------------------------$39,900.

Bulldozer 3 Rental with Operator

1) Day-----------------------------------------------------$ 2,310.

2) Week---------------------------------------------------$10,500.

3) Month--------------------------------------------------$42,000.

Excavator 1 Rental with Operator

1) Day-----------------------------------------------------$ 2,520.

2) Week---------------------------------------------------$ 9,870.

3) Month--------------------------------------------------$37,800.

Excavator 2 Rental with Operator

1) Day-----------------------------------------------------$ 2,100.

2) Week---------------------------------------------------$ 8,190.

3) Month--------------------------------------------------$28,350.

Excavator 3 Rental with Operator

1) Day-----------------------------------------------------$ 2,310.

2) Week---------------------------------------------------$ 8,400.

3) Month--------------------------------------------------$33,600.

Excavator 4 Rental with Operator

1) Day-----------------------------------------------------$ 2,625.

2) Week---------------------------------------------------$10,290.

3) Month--------------------------------------------------$39,375.

Excavator 5 Rental with Operator

1) Day-----------------------------------------------------$ 2,890.

2) Week---------------------------------------------------$11,025.

3) Month--------------------------------------------------$42,000.

Excavator 6 Rental with Operator

1) Day-----------------------------------------------------$ 2,995.

2) Week---------------------------------------------------$11,340.

3) Month--------------------------------------------------$44,100.

Truck & Trailer 40 Ton (Lowboy) with Operator

1) Day-----------------------------------------------------$ 1,000.

Backhoe-Loader Combination 1 Rental with Operator

1) Day-----------------------------------------------------$ 1,260.

2) Week---------------------------------------------------$ 4,725.

3) Month--------------------------------------------------$18,900.

Backhoe-Loader Combination 2 Rental with Operator

1) Day-----------------------------------------------------$ 1,680.

2) Week---------------------------------------------------$ 8,400.

3) Month--------------------------------------------------$33,600.

Articulated Truck Rental with Operator

1) Day-----------------------------------------------------$ 1,850.

2) Week---------------------------------------------------$ 7,350.

3) Month--------------------------------------------------$29,400.

Skid Steer Loader 1 Rental with Operator

1) Day-----------------------------------------------------$ 1,890.

2) Week---------------------------------------------------$ 7,560.

3) Month--------------------------------------------------$33,600.

Skid Steer Loader 2 Rental with Operator

1) Day-----------------------------------------------------$ 1,575.

2) Week---------------------------------------------------$ 7,350.

3) Month--------------------------------------------------$27,300.

Tandem Truck 1 with Operator

1) Day-----------------------------------------------------$ 1,050.

2) Week---------------------------------------------------$ 5,250.

3) Month--------------------------------------------------$21,000.

Tandem Truck 2 with Operator

1) Day-----------------------------------------------------$ 1,260.

2) Week---------------------------------------------------$ 6,300.

3) Month--------------------------------------------------$25,200.

Grader with Operator

1. Day----------------------------------------------------$ 2,000.
2. Week--------------------------------------------------$ 8,000.
3. Month-------------------------------------------------$36,000.

Loader 1 with Operator

1. Day----------------------------------------------------$ 1,800.
2. Week--------------------------------------------------$ 7,200.
3. Month-------------------------------------------------$ 28,000.

Roller

1) Day----------------------------------------------------$ 1,500.

2) Week--------------------------------------------------$ 6,000.

3) Month-------------------------------------------------$ 24,000.

**MINUTES**

A motion was made by Trustee Budin and seconded by Trustee Mead to accept the minutes of the December 21, 2021 and January 3, 2022 meetings as presented. The motion passed unanimously with the Mayor voting in this instance.

**PUBLIC COMMENT**

The Mayor asked those in attendance for public comment, there was none.

**OLD BUSINESS**

NY RISING UPDATES

Mayor Hubbell reported the following on the New York Rising projects:

**MFD and DPW Facility Improvements:**

A motion was made by Mayor Hubbell and seconded by Trustee Budin to advertise for bids to be published by February 1, 2022 with a bid opening date of February 24, 2022 upon the approval by GOSR to put the additional bidding scope portion of the project out to bid. The motion passed unanimously with the Mayor voting in this instance.

**Binnekill Bulkhead, Levee Repair and Improvement:**

Work on this project is done for the winter. It will be checked in the spring for growth of grass and shrubs.

A motion was made by Trustee Budin and seconded by Trustee Mead to approve payment in the amount of $92,161.40 to Hubbell, Inc. for Contractor’s Application for Payment #3 dated 10/30/2021 as recommended by SLR Engineering, Landscape Architecture and Land Surveying, P.C. for the Binnekill Bulkhead, Levee Repair and Improvement project upon the approval of the Governor’s Office of Storm Recovery. The motion passed unanimously with the Mayor voting in this instance.

A motion was made by Trustee Budin and seconded by Trustee Mead to approve payment in the amount of $7,055.17 to SLR Engineering, Landscape Architecture and Land Surveying, P.C. for invoice #165896 dated 01/03/2022 for construction administration and construction inspection on the Binnekill Bulkhead, Levee Repair and Improvement project upon the approval of the Governor’s Office of Storm Recovery. The motion passed unanimously with the Mayor voting in this instance.

**Gateway Study Implementation Plan:**

No change to the status of this project.

**Scotts Brook:**

This project has been completed and is in the process of closing out.

A motion was made by Trustee Mead and seconded by Trustee Budin to approve payment in the amount of $39,630.87 to Keystone Associates Architects, Engineers for invoice #2540.07316-07 dated 12/30/2021 for Phase II Construction Administration and Expenses on the Scott Brook Culvert Repair project upon the approval of the Governor’s Office of Storm Recovery. The motion passed unanimously with the Mayor voting in this instance.

A motion was made by Trustee Mead and seconded by Trustee Budin to approve payment in the amount of $25,779.62 to Hubbell, Inc. for Contractor’s Application for Payment #5 dated 01/12/2022 as recommended by Keystone Associates for the Scott Brook Culvert Repair project upon the approval of the Governor’s Office of Storm Recovery. The motion passed unanimously with the Mayor voting in this instance.

**Bull Run Channel Streambank Restoration and Retaining Wall Repair**

Work on this project is done for the winter. It will be checked in the spring for growth of grass and shrubs.

A motion was made by Trustee Budin and seconded by Trustee Mead to approve payment in the amount of $39,630.87 to Keystone Associates Architects, Engineers for invoice #2540.07316-07 dated 12/30/2021 for Phase II Construction Administration and Expenses on the Scott Brook Culvert Repair project upon the approval of the Governor’s Office of Storm Recovery. The motion passed unanimously with the Mayor voting in this instance.

A motion was made by Trustee Budin and seconded by Trustee Mead to approve payment in the amount of $25,779.62 to Hubbell, Inc. for Contractor’s Application for Payment #5 dated 01/12/2022 as recommended by Keystone Associates for the Scott Brook Culvert Repair project upon the approval of the Governor’s Office of Storm Recovery. The motion passed unanimously with the Mayor voting in this instance.

**OLD BUSINESS**

LOCAL LAW 1 OF 2022

After discussion a motion was made by Trustee Mead and seconded by Trustee Budin to adopt as presented Local Law No. 1 of 2022 entitled *A Local Law Establishing Parking Restrictions Within the Village of Margaretville* with Mayor Hubbell, Trustee Budin and Trustee Mead all voting AYE. The motion passed unanimously with the Mayor voting in this instance.

RENTAL OF CONSTRUCTION EQUIPMET

A motion was made by Trustee Budin and seconded by Trustee Mead to accept the bid for the Rental of Construction Equipment for Emergency and Non-Emergency Work as per the bid received and to award said bid to Hubbell, Inc. Prices will be firm until January 18, 2023. The motion passed unanimously with Mayor Hubbell voting in this instance.

**APPLICATION FOR PAVILION USE**

A motion was made by Trustee Budin and seconded by Trustee Mead to approve the application submitted by Connie Jeffers for a Celebration of Life for Tom Jeffers on August 7, 2022 as long as any Covid-19 restrictions in place at the time of the event including occupancy limits are adhered to. The motion passed unanimously with Mayor Hubbell voting in this instance.

**OTHER**

NOTARY PUBLIC LICENSING

After discussion, a motion was made by Trustee Budin and seconded by Trustee Mead to authorize the amount of $75.00 for the Notary Public application and exam for Clerk Diana Fronckowiak. The motion passed unanimously with Mayor Hubbell voting in this instance.

SIDEWALKS

Mayor Hubbell noted that the business owners on State Route 30 (Main Street) from the antique store up to the red light have approached him concerning their wish to redo the sidewalks in front of their businesses. As there will be approval required by the State of New York in addition to the Village, the Mayor will be meeting with NYSDOT for further guidance on this matter.

MARK PROJECT UPDATES

Mayor Hubbell met with the new Director of the Mark Project and learned of some new programs planned for 2022 such as owner-occupied home repair grants and possibly grants for building facades or building upgrade programs.

STATE POLICE RECRUITMENT

Mayor Hubbell that the New York State Police are giving recruitment exams for the first time since 2017 and are trying to recruit locals. He urged those in attendance to pass the information to any interested parties.

DPW HOURS CHANGE

Mayor Hubbell reported that the DPW employees will begin working the hours of 6:00 am to 2:30 pm through April 30, 2022 with a thirty-minute lunch and will begin working four ten-hour days from May through October 2022. A copy of the current Personnel Handbook was handed out for the board’s review to consider the need for any changes.

SELL BACK OF UNUSED VACATION TIME

A motion was made by Trustee Budin and seconded by Trustee Mead to accept the request submitted by John Paul Beers to sell back one week (forty hours) of unused vacation time. The motion passed unanimously with the Mayor voting in this instance.

PAY RATE CHANGE

A motion was made by Trustee Budin and seconded by Trustee Mead to approve a change in the rate of pay for Mitchell Van Keuren and John Paul Beers from $20.51 per hour to $21.51 per hour to correct a previous error. The motion passed unanimously with the Mayor voting in this instance.

PLANNING AND ZONING

Karen Archibald was in attendance to request clarification regarding zoning requirements, definitions and boundary lines concerning her property located on Cemetery Road. After discussion, it was suggested she attend the Planning Board meeting being held January 25, 2022.

VIRTUAL MEETINGS

Mayor Hubbell noted that Governor Kathy Hochul has signed legislation allowing participation in local government meetings during the COVID-19 pandemic. After discussion, a motion was made by Mayor Hubbell and seconded by Trustee Budin to purchase a zoom meeting small teams package with a one-year license if needed to facilitate virtual meetings. The motion passed unanimously with the Mayor voting in this instance.

**PAY BILLS**

Voucher #’s 181-204 in the amount of $10,922.20 were audited and approved for payment.

**ADJOURN**

A motion was made by Mayor Hubbell and seconded by Trustee Budin to adjourn the meeting at 6:03 pm. The motion passed unanimously with the Mayor voting in this instance.

Karen McMurray

Deputy Village Clerk