The regular meeting of the Village of Margaretville Board of Trustees was called to order by Mayor Hubbell at 5:00 pm on March 16, 2022 in the Village Offices, 773 Main Street, Margaretville, New York. The following members were in attendance:

John Hubbell Mayor

Dave Budin Trustee

Iris Mead Trustee

Sarah Hubbell Trustee

Jeffrey Warren Trustee

Also in attendance were Carol O’Beirne, Kristina Zill, Jesse Hilson and Mike Martin.

\*All unanimous votes are unanimous without the Mayor voting unless otherwise noted\*

Those in attendance stood for the Pledge of Allegiance.

**MINUTES**

A motion was made by Trustee Mead and seconded by Trustee Budin to accept the minutes of the February 15, 2022 meeting as presented. The motion passed unanimously. Also accepted was an outline of the 2022/2023 village budget discussion held on March 1, 2022.

**PUBLIC COMMENT**

Kristina Zill of Transition Catskills was in attendance to discuss community campaigns that the Village could undertake to earn credit under NYSERDA’s Clean Energy Communities Program. The Village has previously participated in this program and is also designated as a Clean Energy Community. The Village could again qualify for grants of $5,000.00 each under the *Community Solar* and the *Clean Heat and Cool* campaigns. In addition, the Village could earn points toward qualifying for a $10,000.00 grant.

After discussion, the board gave their approval for a scoping document to be completed and filed with NYSERDA by Clerk Diana Fronckowiak as point person for both the Community Solar Campaign and the Clean Heat and Cool campaign. A letter of Commitment will be drafted as well. Ms. Zill will forward the information needed to complete the scoping documents to the Village.

Carol O’Beirne was in attendance to update the Board on the Catskill Mountain Scenic Byway. The Central Catskills Collaborative, made up of the Towns of Olive, Shandaken, Middletown and Andes and the Villages of Margaretville and Fleischmanns, is working to get the Towns of Roxbury and Hurley added to the Byway. Ms. O’Beirne thanked Mayor Hubbell for agreeing to take on the role of Vice Chair of the Collaborative. Their next step will be the review of their Comprehensive Plan document to update strategies to protect and promote the byway. The next monthly meeting of the Collaborative will be held March 24, 2022 at 4:00 pm.

**OLD BUSINESS**

NY RISING UPDATES

Mayor Hubbell reported on the New York Rising projects, noting that there are no changes expected to the status of any of the projects except the MFD and DPW Facility Improvement Project.

**MFD and DPW Facility Improvements:**

We are still in the process of getting out to bid to complete this project. GOSR and the engineers are still working out the details of project completion.

After discussion, a motion was made by Trustee Mead and seconded by Trustee Budin to agree to and to advertise for bids to be published upon the approval by GOSR to put the additional bidding scope portion of the project out to bid. The motion passed unanimously.

**Gateway Study Implementation Plan:**

A motion was made by Trustee Budin and seconded by Trustee Hubbell to approve payment in the amount of $5,844.00 to SLR Engineering, Landscape Architecture and Land Surveying, P.C. for invoice #166999 dated 01/25/2022 for easement mapping on the Gateway Study Implementation Plan project upon the approval of the Governor’s Office of Storm Recovery. The motion passed unanimously.

**Bull Run Channel Streambank Restoration and Retaining Wall Repair**

A motion to approve payment in the amount of $5,000.00 to MJ Engineering & Land Surveying, P.C. for invoice #19 dated 02/24/2022 for construction inspection services on the Bull Run Debris Removal and Retaining Wall Repair project upon the approval of the Governor’s Office of Storm Recovery. The motion passed unanimously.

**OLD BUSINESS**

BUDGET/ORGANIZATIONAL

Mayor Hubbell asked the board if they had any further questions for Treasurer Bush concerning the 2022-2023 budget document. There were none.

It was noted that no money is scheduled to go into the sidewalk program at this time.

The hearing notice for the 2022-2023 Budget was read aloud by Mayor Hubbell. After discussion, the board agreed to hold the Organizational meeting for the Village of Margaretville on April 5, 2022 at 4:00 pm in the Village Offices, 773 Main Street, Margaretville, with the Public Hearing for comments on the 2022-2023 Village of Margaretville Tentative Budget immediately following the Organizational Meeting.

AMPHITHEATER SURVEY

A motion was made by Mayor Hubbell and seconded by Trustee Budin to approve the cost as needed for a survey of the Amphitheater Park that is needed by the engineer to move forward with the Amphitheater Park project. The motion passed unanimously.

**MARGARETVILLE CEMETERY TOUR**

A motion was made by Mayor Hubbell and seconded by Trustee Mead to approve the application submitted by the Historical Society of Middletown for the 9th Living History Cemetery Tour to be held on cemetery grounds on June 18, 2022 (Rain date June 19, 2022) as long as any Covid-19 restrictions in place at the time of the event including occupancy limits are adhered to. The motion passed unanimously.

**COALITION OF WATERSHED TOWNS**

A motion was made by Trustee Warren and seconded by Trustee Mead to authorize the Mayor to submit the following as the Village of Margaretville votes for Executive Committee members of the Coalition of Watershed Towns:

Regular Members: Wayland (Bud) Gladstone-T/Andes; Edward Snow Sr.-V/Walton; Winifred Zubin-V/Fleischmanns

Alternate Member: Shayne Moshier – T/Andes

The motion passed unanimously.

**ELECTION**

The official result for the Village of Margaretville Election held on March 15, 2022 was as follows:

Jeffrey Warren: 19

David Budin: 20

Bob Manscheffer 1

**CORE & MAIN BID PROPOSAL**

After discussion, a motion was made by Trustee Warren and seconded by Trustee Budin to approve the Bid Proposal for New Equipment from Core & Main dated 03/15/2022 in the amount of $3,920.83 for a new handheld meter reader with docking station and upgraded autogun to replace the malfunctioning unit currently being used for reading water meters. The motion passed unanimously.

**BRUSH POLICY**

After board review of the Brush Policy for 2022, there were no changes offered other than the change of pickup dates to Mondays 4/4/2022-06/06/2022 and 09/12/2022-12/05/2022 with additional pickups on 07/11/2022 and 08/15/2022.

**OTHER**

SUMMER HELP

Mayor Hubbell reported that we had received two applications for part time help so far. We will also be placing an advertisement for summer help at a later date. If we are able to, we will participate in the program sponsored by the Delaware County Youth Bureau as we have in the past.

CYBERSECURITY WEBINAR HANDOUT

Information concerning a webinar was distributed to the board. The webinar will be viewed at the Village Offices on March 29, 2022 if the board members would like to attend.

MAIN STREET DECORATIONS

A motion was made by Trustee Warren and seconded by Trustee Hubbell to approve the purchase of 15 boxes of 25 led lightbulbs each to replace bulbs in the Christmas decorations that decorate the poles on Main Street in the amount of $450.00 plus shipping. The motion passed unanimously.

BENCH

Mayor Hubbell informed the board that the Village will be receiving a donation of a bench in memory of Fra' Elie de Comminges. The bench will be placed across the binnekill stream from the Amphitheater Park.

**CEMETERY FUNDS**

Mayor Hubbell informed the board that he is looking into the possibility of using funds in the Village’s possession from a donation to be used for investment purposes. These funds were among assets received when the Village of Margaretville took over the accounts of the Margaretville Cemetery, Inc. on November 7, 1966. The amount currently in the account is approximately $16,728.00. The principal donation must remain in the fund; only the interest from the donation may be utilized. The Mayor has been working with the Village Attorney to determine the amount of accumulated interest. The plans are to use the funds for capital improvements in the old Cemetery.

**PAY BILLS**

Voucher #’s 243-268 in the amount of $14,420.64 were audited and approved for payment.

**ADJOURN**

A motion was made by Mayor Hubbell and seconded by Trustee Budin to adjourn the meeting at 6:17 pm. The motion passed unanimously.

Karen McMurray

Deputy Village Clerk