

The regular meeting of the Village of Margaretville Board of Trustees was called to order by Mayor Hubbell at 5:00 pm on June 21, 2022 in the Village Offices, 773 Main Street, Margaretville, New York. The following members were in attendance:

John Hubbell	Mayor
Dave Budin	Trustee
Iris Mead	Trustee
Jeffrey Warren	Trustee
Sarah Hubbell	Trustee

Also in attendance were Matthew Sluiter, Ryan Sluiter and Jesse Hilson.

All unanimous votes are unanimous without the Mayor voting unless otherwise noted

Those in attendance stood for the Pledge of Allegiance.

MINUTES

A motion was made by Trustee Mead and seconded by Trustee Budin to accept the minutes of the May 17, 2022 meeting as presented. The motion passed unanimously.

LIABILITY INSURANCE PROPOSAL

Matthew and Ryan Sluiter of Sluiter Agency, Inc. were in attendance to offer an insurance proposal and quotation for liability coverage from Trident Public Risk Solutions. They discussed their history with the company as well as what local municipalities they are working with currently, then went over the proposal with the board.

LIABILITY INSURANCE RENEWAL

Mayor Hubbell informed the board that a special meeting at a later time would be necessary to make a decision on the liability insurance renewal, as a proposal has not yet been received from New York Municipal Insurance Reciprocal. No decision was made at this time.

REQUEST FOR SIGNS

Several local businesses have requested the addition of informational signs provided by the business owners to existing village signs at the entrances to the village to help promote tourism and bring people to Main Street. The board reviewed information that had been provided to the Mayor.

After discussion, a motion was made by Mayor Hubbell and seconded by Trustee Mead to approve the installation of informational signs in green on village owned signs. The motion passed unanimously.

PUBLIC COMMENT

Jesse Hilson asked for clarification about the signs: where they were located, who was installing the informational signs and the time frame. The three signs are located on Route 28 (1) and Route 30 (2) near the entrances to the village and the work would be done by a group of local business owners as soon as the signs can be manufactured.

Mr. Hilson also asked for clarification about the Trident insurance proposal and was told that it was a proposal from a new insurance company for liability insurance. The village has not received the renewal information from NYMIR, the village's existing insurance company, and a decision must be made before July 1, 2022.

OLD BUSINESS

NY RISING UPDATES

Mayor Hubbell reported the following on the New York Rising projects:

MFD and DPW Facility Improvements:

Pricing information for the shrubs and wall material is being submitted to GOSR for approval.

Binnekill Bulkhead Levee Repair and Improvements

The last of it has been completed. New topsoil has been added and the area has been seeded. The closing process will begin soon.

Bull Run Channel Streambank Restoration and Retaining Wall Repair:

Starting the close out process. Need to get Mr. Petersen's fence back up.

A motion was made by Trustee Warren and seconded by Trustee Hubbell to approve payment in the amount of \$28,988.06 to Hubbell, Inc. for Contractor's Application for Payment #5 dated 05/19/2022 as recommended by M.J. Engineering and Land Surveying P.C. on the Bull Run Debris Removal and Retaining Wall Repair project upon the approval of the Governor's Office of Storm Recovery. The motion passed unanimously.

A motion was made by Trustee Warren and seconded by Trustee Budin to approve payment in the amount of \$47,662.50 to Hubbell, Inc. for Contractor's Application for Payment #6-FINAL dated 05/19/2022 as recommended by M.J. Engineering and Land Surveying on the Bull Run Debris Removal and Retaining Wall Repair project upon the approval of the Governor's Office of Storm Recovery. The motion passed unanimously.

Scotts Brook:

Project close out is in progress.

A motion was made by Trustee Warren and seconded by Trustee Hubbell to approve payment in the amount of \$362.50 to Keystone Associates Architects, Engineers and Surveyors, LLC for Final Invoice #2540.07316-08 dated 05/20/2022 for Phase II Construction Administration on the Scott Brook Culvert Repair project upon the approval of the Governor's Office of Storm Recovery. The motion passed unanimously.

PAVILION USE POLICY REVIEW/AMEND

Mayor Hubbell asked the board to review our application. The village's application is very similar to a template provided by NYMIR except in regard to blow up houses and trampolines. These are high liability items. Most facilities ask for an insurance rider from individuals as well as organizations.

Recommendations are as follows:

- Include a question about the use of blow-up houses and trampolines.
- Require proof of insurance from all applicants.
- Notate how the deposit is paid: cash, check, credit card.
- Garbage to be removed by the permittee at conclusion of event.
- Remove the requirement that the permittee is to clean and restock the restroom.
- Add a disclaimer: In the event someone participates in high risk activities such as blow-up house, trampoline or fireworks display without noting on application, they are accepting all responsibility.

A draft of the application and rules will be submitted at the next meeting.

PERMIT FOR CLOSURE OF MAIN STREET

A motion was made by Trustee Warren and seconded by Trustee Budin to approve the request from Margaretville Central School to close Main Street between the Sunoco station and the Fair Street Bridge from 1-3pm for the 2022 Graduation Ceremony being held on June 25, 2022. The motion passed unanimously.

LIQUOR/BEER/WINE REQUEST

A motion was made by Trustee Budin and seconded by Trustee Warren to offer no objection to the issuance of a permit to The Pub on Main, LLC to sell liquor, wine, beer and cider at 814 Main Street, Margaretville, NY.

A motion was made by Trustee Budin and seconded by Trustee Warren to offer no objection to the issuance of a permit to Café Marguerite to sell wine, beer and cider at 746 Main Street, Margaretville, NY with the provision that the establishment not be allowed to serve alcohol on the Main Street sidewalk. The motion passed unanimously.

2021-2011 BUDGET TRANSFERS

A motion to approve the following budget transfers for the 2021-2022 fiscal year was made by Trustee Warren and seconded by Trustee Hubbell. The motion passed unanimously.

GENERAL FUND

	<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>
19904.1	CONTINGENCY	\$ 3,027	13254.1 TREASURER, CE
14101.1	CLERK, PS	\$ 6,850	14101.1.13 DEPUTY CLERK, PS
14101.1	CLERK, PS	\$ 2,000	14104.1 CLERK, CE
14101.1	CLERK, PS	\$ 1,250	14104.1.42 CLERK, UTILITIES
19904.1	CONTINGENCY	\$ 3,500	14404.1 ENGINEERING
19904.1	CONTINGENCY	\$ 400	16204.1 BUILDING, CE
19904.1	CONTINGENCY	\$ 1,200	16204.1.41 BUILDING, SUPPLIES
19904.1	CONTINGENCY	\$ 1,600	16204.1.42 BUILDING, UTILITIES
16404.1	GARAGE, CE	\$ 1,940	16404.1.41 GARAGE, SUPPLIES
19904.1	CONTINGENCY	\$ 1,425	16404.1.42 GARAGE, UTILITIES

19904.1	CONTINGENCY	\$ 1,346	19104.1	UNALLOCATED INS
19904.1	CONTINGENCY	\$ 313	35104.1	DOG CONTROL, CE
51424.1	SNOW REMOVAL, CE	\$ 6,000	51421.1	SNOW REMOVAL, PS
51101.1	GENERAL REPAIRS, PS	\$ 5,520	51421.1	SNOW REMOVAL, PS
51101.1	GENERAL REPAIRS, PS	\$ 3,922	51424.1.41	SNOW REMOVAL, SUPP
88104.1	CEMETERIES, CE	\$ 6,795	71101.1	PARKS, PS
19904.1	CONTINGENCY	\$ 64	71102.1	PARKS, EQ
80101.1.14	ZONING, CLERK	\$ 2,000	71104.1.41	PARKS, SUPPLIES
19904.1	CONTINGENCY	\$ 391	75504.1	CELEBRATIONS, CE
80101.1.14	ZONING, CLERK	\$ 64	80101.1	ZONING, PS
51104.1	GENERAL REPAIRS, CE	\$ 1,575	81704.1	STREET CLEANING, CE
51104.1	GENERAL REPAIRS, CE	\$ 6,188	90108.1	RETIREMENT
51104.1.41	GENERAL REPAIRS, SUPPLIES	\$ 1,405	90308.1	SOCIAL SECURITY
51104.1.41	GENERAL REPAIRS, SUPPLIES	\$ 2,318	90408.1	WORKMANS COMP
51104.1.41	GENERAL REPAIRS, SUPPLIES	\$ 1,270	90508.1	UNEMPLOYMENT INS

**WATER
FUND**

19904.12	CONTINGENCY	\$ 2,300	83404.12.41	TRANS/DIST, SUPPLIES
	FUND BALANCE	\$ 5,800	83204.12.42	SOURCE SUPPLY, UTIL
19104.1	UNALLOCATED INS	\$ 1,035	83404.1	TRANS/DIST, CE

SUMMER HELP

After discussion, since there was only one applicant for summer help, a motion was made by Trustee Warren and seconded by Trustee Hubbell to authorize the DPW Superintendents to reach out to the applicant, set up an interview and approve the hire if acceptable. The motion passed unanimously.

OTHER

UPDATED PRICE QUOTE-FAIR STREET

Mayor Hubbell informed the board that the updated quote received from Cobleskill Stone for the milling and paving of Fair Street was approximately \$2,000.00 dollars higher than last year. Cobleskill Stone was unable to fit the project into their schedule last year. This year's start date has not been determined at this time. The project has already been budgeted for and will be paid for out of the CHIPS allowance.

2022 EMPLOYEE HEALTH INSURANCE RENEWAL

There was nothing to report at this time.

THANK YOU LETTER

Mayor Hubbell noted the receipt of a letter from Jose Diaz and the family of Fra' Elie de Comminges thanking all involved for the help received in the placement of a bench donated in his memory.

FEMA PROJECT 199

Notification was received from the Division of Homeland Security & Emergency Services that DR4480 #199 (Covid19) in the amount of \$6,083.93 has been closed by FEMA.

SIDEWALKS

Trustee Mead reported noticing that portions of sidewalks on Swart Street and Orchard Street are in dangerous condition and present problems during snow removal. She requested contacting homeowners to see if they are interested in the Village's sidewalk program. Some of the Main Street businesses have shown interest in the program, but no applications have been received.

PART TIME OFFICE WORK

A motion was made by Trustee Hubbell and seconded by Trustee Budin to authorize the Village Clerk to advertise for a part time position, up to ten hours per week to work on a records management project and to also start learning the Clerk's duties. The motion passed unanimously.

EXECUTIVE SESSION

A motion was made by Mayor Hubbell and seconded by Trustee Mead to enter Executive Session at 6:38pm to discuss the employment history of a current employee. The motion passed unanimously.

Executive Session ended at 6:50pm with the following action being taken:

Employee will be counseled and given thirty days to rectify the situation.

PAY BILLS

Voucher #'s 322-330 in the amount of \$29,342.02 were audited and approved for payment.

ADJOURN

A motion was made by Trustee Mead and seconded by Trustee Hubbell to adjourn the meeting at 7:07 pm. The motion passed unanimously.

Karen McMurray
Deputy Village Clerk